

Student Code of Conduct and Respectful Behaviour Policy

Provider	The Bright College RTO 45752 CRICOS 03945D
Campus	Level 2, 440 William Street, Perth WA 6000
Policy version	3.1
Regulatory review	15 September 2026
Applies to	All applicable domestic and international students
Policy owner	CEO / Academic Manager
Next review	15 September 2027

Regulatory framework

- National Vocational Education and Training Regulator Act 2011 (Cth).
- National Vocational Education and Training Regulator (Outcome Standards for Registered Training Organisations) Instrument 2025 (effective for RTOs from 1 July 2025).
- Racial Discrimination Act 1975 (Cth).
- Sex Discrimination Act 1984 (Cth).
- Age Discrimination Act 2004 (Cth).
- Equal Opportunity Act 1984 (WA).
- Work Health and Safety Act 2020 (WA).
- Work Health and Safety (General) Regulations 2022 (WA) (current consolidation from 1 July 2026).
- Privacy Act 1988 (Cth), including the Australian Privacy Principles and Notifiable Data Breaches scheme.

1. Purpose

To set clear expectations for student behaviour in classes, online systems, College premises, placements, activities and communications, and to provide a fair response when behaviour concerns arise.

2. Expected conduct

- Treat students, staff, visitors, host organisations and community members respectfully.
- Follow lawful and reasonable staff instructions, WHS rules, emergency procedures, placement rules and confidentiality/privacy requirements.
- Participate honestly in learning and assessment and comply with the Academic Integrity and AI Use Policy.
- Use College systems, equipment, email, LMS and social media responsibly and lawfully.
- Maintain appropriate professional boundaries and conduct during work placement.

3. Prohibited conduct

- bullying, harassment, sexual harassment, discrimination, victimisation or vilification;
- violence, threats, intimidation, stalking, weapons or conduct creating an unreasonable safety risk;
- theft, fraud, falsification, deliberate property damage or serious disruption;

Document Name: Student Code of Conduct and Respectful Behaviour Policy and Procedures	RTO Code: 45752	CRICOS Code: 03945D
Version: 3.1	Approved: Ramen Poonen	Review Date: 15/09/2027
		Page 1 of 2

- unauthorised recording/disclosure of another person's information;
- academic misconduct, falsified placement evidence or misuse of AI;
- serious online abuse or conduct materially affecting the College learning/work environment.

4. Responding to concerns

- Immediate safety risks may require removal from the activity/site, emergency services or other protective action.
- For non-urgent matters, the College will gather relevant information and provide the student an opportunity to respond before a final adverse decision.
- Actions may include guidance, warning, behavioural agreement, support/referral, conditions on participation, reassessment consequence where academic misconduct applies, or suspension/cancellation where permitted by the relevant enrolment policy.
- International-student suspension/cancellation must also comply with National Code Standard 9 and the CRICOS policy.

5. Complaints and appeals

Students may complain about conduct affecting them and may appeal adverse College decisions under the applicable Complaints and Appeals Policy. Retaliation or victimisation for raising a genuine concern is prohibited.

Document Name: Student Code of Conduct and Respectful Behaviour Policy and Procedures	RTO Code: 45752	CRICOS Code: 03945D
Version: 3.1	Approved: Ramen Poonen	Review Date: 15/09/2027
		Page 2 of 2